



## Safeguarding Privacy Policy

### What this privacy notice covers

Sport Ireland is committed to protecting your personal information. This notice explains how we collect and use the personal information about you.

### Who we are

Sport Ireland is the authority tasked with the development of sport in Ireland. Sport Ireland's remit with regard to safeguarding is to develop and disseminate guidelines and codes of practice promoting best practice for the protection of children in sport consistent with child protection guidance and legislation.

Sport Ireland operates the website [www.sportireland.ie](http://www.sportireland.ie)

Sport Ireland is the data controller under the data protection rules and our data protection champion for Safeguarding is Michael Collins.

### Information That We Collect

Sport Ireland processes your personal data to meet our legal, statutory and contractual obligations and to provide you with our products and services. We will never collect any unnecessary personal data from you and do not process your information in any way, other than as specified in this notice.

When people complete the Sport Ireland Safeguarding Workshops or Sport Ireland Safeguarding eLearning, Sport Ireland collects this information as part of on-going efforts to safeguard children and young people in sport.

The personal data that we collect for the Sport Ireland Safeguarding 1 – 3 workshops is:

- Organisation or club.
- Name.
- Email.
- Gender.
- Date of Birth.

Please note this personal information is limited to people in relevant roles within Sport Ireland, National Governing Bodies and Club and the third-party provider.

The personal data that we collect for the Sport Ireland Safeguarding 1 Online Refresher workshops is:

- Organisation or club.
- Name.

- Email.

Please note this personal information is limited to people in relevant roles within Sport Ireland and the third-party provider.

The personal data that we collect for the Sport Ireland Stay Safe Online module is:

- Name.
- Email.

Please note this personal information is limited to people in relevant roles within Sport Ireland, National Governing Bodies, clubs and third-party provider.

The personal data that we collect for the Sport Ireland Safe Sport App is:

- Device Location (Travel Tracker) – Must be consensually shared by the device holder within the app.

Please note this personal information is only limited to individual who have downloaded the app. Submissions from Parents, carers, young people submissions are anonymous and does not capture any personal information.

When organisations and clubs complete the Sport Ireland Audit Framework, Sport Ireland Collects the following personal data;

- Organisation.
- County/Affiliate.
- Name.
- Job Title/Role.
- Business Email.
- Telephone Number.

Please note this personal information is limited to people in relevant roles with National Governing Bodies, clubs and third-party provider. Submissions from Parents, carers, young people submissions are anonymous and does not capture any personal information from the individual making the submission within the Audit Framework.

The personal data we collect for Garda Vetting is:

- Name.
- Address.
  - Previous addresses where applicable.
- ID.
- Email.
- Date of Birth.
- Contact Number.

Please note this personal information is limited to people in relevant roles with Sport Ireland, Local Sports Partnerships and the National Vetting Bureau.

### [How We Use Your Personal Data \(Legal Basis for Processing\)](#)

Sport Ireland takes your privacy seriously and will never disclose, share or sell your data without your consent; unless required to do so by law. We only retain your data for as long as is necessary and for the purpose(s) specified in this notice in line with Article 6(1)c GDPR

and Child Protection Legislation. The purposes and reasons for processing your personal data are detailed below:

#### [Sport Ireland Safeguarding Workshops 1 – 3 and Online Refresher](#)

Sport Ireland's remit is to develop and disseminate guidelines and training standards that promote best practice for the protection of children in sport consistent with child welfare and protection guidance and legislation. Sport Ireland uses the data collected during the Safeguarding Workshop to create a database of all those who have completed the workshops and to issue those with a certificate of completion for the relevant workshop. This is for the purpose of identify those that have completed workshops and to provide further information if/when required to support any on-going investigation of child abuse.

#### [Workshops for under 18s](#)

No person under 18 years of age may attend a Safeguarding Workshop without the permission of their parent or guardian.

#### [Sport Ireland Staying Safe Online eLearning](#)

Sport Ireland's remit is to develop and disseminate guidelines and training standards that promote best practice for the protection of children in sport consistent with child welfare and protection guidance and legislation. Sport Ireland uses the data collected during the Staying Safe Online to issue successful participants a certificate of completion.

#### [Sport Irelands Safeguarding Audit Framework](#)

main focus will be to help sporting organisations at all levels across Ireland strengthen the way that children and young people are made safer. We process this information in line with our legal obligations under the Sport Ireland Act 2015 i.e. to develop and disseminate guidelines and codes of practice promoting best practice for the protection of children in sport consistent with child protection legislation.

#### [Garda Vetting Processing – National Vetting Bureau Act \(2012 – 2016\)](#)

Under the Acts, it is compulsory for employers to obtain vetting disclosures in relation to anyone who is carrying out relevant work with children or vulnerable adults. The Acts create offences and penalties for persons who fail to comply with their provisions. Statutory obligations on employers in relation to Garda vetting requirements for persons working with children and vulnerable adults are set out in the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012– 2016.

#### [Vetting For Under 18s](#)

No person under 18 years of age may undergo the Garda Vetting process without the permission of their parent or guardian.

#### [Your Rights](#)

You have the right to access any personal data that Sport Ireland processes about you and to request information about:

- What personal data we hold about you.
- The purposes of the processing.
- The categories of personal data concerned.

- The recipients to whom the personal data has/will be disclosed.
- How long we intend to store your personal data for.
- If we did not collect the data directly from you, information about the source.

If you believe that we hold any incomplete or inaccurate data about you, you have the right to ask us to correct and/or complete the information and we will strive to do so as quickly as possible; unless there is a valid reason for not doing so, at which point you will be notified.

You also have the right to request erasure of your personal data or to restrict processing (where applicable) in accordance with the data protection laws; as well as to object to any direct marketing from us. Where applicable, you have the right to data portability of your information and the right to be informed about any automated decision-making we may use. If we receive a request from you to exercise any of the above rights, we may ask you to verify your identity before acting on the request; this is to ensure that your data is protected and kept secure.

### Sharing and Disclosing Your Personal Information/Third Party Sharing

We do not share or disclose any of your personal information without your consent, other than for the purposes specified in this notice or where there is a legal requirement. Sport Ireland uses the following platforms as third parties to provide services in the following areas;

- Sport Ireland Safeguarding Workshops
  - Platforms: Sport:80 and INEQE Safeguarding Group
- Sport Ireland Staying Safe Online
  - Platform: INEQE Safeguarding Group
- Sport Ireland Safe Sport App
  - Platform: INEQE Safeguarding Group
- Sport Ireland Audit Framework
  - Platforms: Formsite and INEQE Safeguarding Group
- Sport Ireland Garda Vetting
  - Platform: National Vetting Bureau

All processors acting on Sport Irelands behalf only process your data in accordance with instructions from Sport Ireland and comply fully with this privacy notice, National and European legislation, namely the Data Protection Act 2018 (Ireland) and the General Data Protection Regulation (GDPR) 2018 and any other appropriate confidentiality and security measures. The level of personal information collected is limited to relevant staff/roles within National Governing Bodies, clubs or third-party platforms.

### Safeguarding Measures

Sport Ireland takes your privacy seriously and takes every reasonable measure and precaution to protect and secure your personal data. We work hard to protect you and your information from unauthorised access, alteration, disclosure or destruction and have several layers of security measures in place for each platform, including:

- Access Controls
- Encryption
- Authentication Processes

## Transfers outside the EEA

### Sport Ireland Safeguarding Workshops

In operating Sport:80 website it may become necessary to transfer data that we collect from you to locations outside of the European Economic Area (“EEA”) for processing and storing. By providing your personal data within the platform, you agree to this transfer, storing or processing. Sport:80 do their utmost to ensure that all reasonable steps are taken to make sure that your data is treated securely and in accordance with this Privacy Policy and their own [Privacy Policy](#), to ensure that a similar degree of protection is afforded to it in line with UK Data Protection legislation.

Sport:80 is ISO 27001 certified and cyber essentials certified. They also use AWS who are recognised as the leading cloud infrastructure providers in the world. AWS abides to incredibly stringent security measures and provides high levels of availability. Protecting client applications and data is AWS’ s top priority and the organisation regularly carries out third-party audit to verify the strict levels of compliance and variety of security standards that the organization abides to. These high standards ensure that Sport:80 web applications and client data is always safe, secure and accessible.

The information submitted will also be held within the Sport Ireland internal SharePoint.

### Sport Ireland Staying Safe Online

Your personal data will be transferred outside the European Economic Area (all EU Member States, plus Iceland, Norway and Liechtenstein) to the United States of America and stored in a secure database hosted in the USA. (Relevant Data Processor Agreement - <https://aws.amazon.com/blogs/security/aws-gdpr-data-processing-addendum/>)

### Sport Ireland Safe Sport App

Your personal data will be transferred outside the European Economic Area (all EU Member States, plus Iceland, Norway and Liechtenstein) to the United States of America and stored in a secure database hosted in the USA. (Relevant Data Processor Agreement - <https://aws.amazon.com/blogs/security/aws-gdpr-data-processing-addendum/>)

### Sport Ireland Audit Framework

Your personal data will be transferred outside the European Economic Area (all EU Member States, plus Iceland, Norway and Liechtenstein) to the United States of America and stored in a secure database hosted in the USA. (Relevant Data Processor Agreement - <https://aws.amazon.com/blogs/security/aws-gdpr-data-processing-addendum/>)

The EU-US Privacy Shield guarantees the security of your personal data during this transfer. The EU-US Privacy Shield is a special measure to bridge the gap in privacy standards for Europe to USA data transfers.

(Further info on Privacy Shield <https://www.privacyshield.gov/Program-Overview>) We will also consider any other safeguarding measures, where appropriate.

### Further Information

Please contact Sport Ireland's Data Protection Officer if you need any further information or clarifications on this notice [dpo@sportireland.ie](mailto:dpo@sportireland.ie).

The office of Data Protection Commission is the authority in Ireland that handles Data Protection related complaints.

Data Protection Commissioner  
Canal House  
Station Road  
Portarlinton  
Co Laois  
R32 AP23  
Lo Call: 1890 252 231  
Email: [info@dataprotection.ie](mailto:info@dataprotection.ie)