**Sport Ireland Digital Catalyst Fund 2024
Application Form**

Please refer to the guidelines document to aid completion of the application form. All fields with an asterisk are required for completion. **Closing date for application submissions is 5pm Monday, 11th November 2024.** All application materials must be submitted to **innovation@sportireland.ie**.

**Section 1- About Your Organisation and Application Lead**

1.1. Organisation\*

1.2. Lead applicant name\*

1.3. Lead applicant job title\*

1.4. Lead applicant email address\*
Note this address will be used as the main contact point for application outcomes and all grant-related communications.

1.5. Organisation registered address\*

**Section 2- Proposed Investment**

2.1. Title\*
Please provide a title for the project. *Max 20 words.*

2.2. Project description\*
Please provide a summary description of your Digital Catalyst Fund proposal. This summary should aim to inform a lay audience (non-experts) about your project. Please note that this text may be published on Sport Ireland’s website to serve as a summary if the project is funded. *Max 120 words.*

2.3. Objectives and rationale\*
Please use this section to justify the rationale and explain the importance of this project to your organisation. Please complete the following 2 sub-sections:
2.3.1. Outline the problem the digital catalyst fund will address. *Max 200 words*.

2.3.2. Outline the expected outcomes from the digital catalyst fund. *Max 200 words*.

2.4. Project Implementation Plan\*
Please provide a schedule of deliverables/milestones and associated dates for completion of the proposal. *Max 300 words*.

2.5. Risks and Mitigations\*
Please provide a schedule of risks that might endanger reaching these deliverables and mitigation measures to be taken. *Max 300 words*.

2.6. GDPR & Ethics\*
Please provide a statement detailing the careful consideration you have given to any GDPR and ethical implications of the proposal. Please specify measures planned for mitigating data storage and protection considerations and measures for mitigating ethical concerns. *Max 300 words*.

2.7. Funding Legacy and Long-Term Impact\*

Please outline your plans to maximise the impact of this Digital Catalyst Fund project. *Max 300 words* \*

**Section 3- Funding**

The funding through the Sport Ireland Digital Catalyst Fund is €5,000 to €15,000.

3.1. Amount of funds requested\*
Please state in Euros.

3.2. Matched Funding\*
Applicant bodies are required to match fund the project to at least 50% of the total project costs. Benefit in kind does not qualify as matched funding for this grant scheme.

3.3. Detailed expenditure\*
Please provide a detailed breakdown of project expenditure. If receiving funding from additional sources, this should be included within the overall budget. Please note only current expenditure can be funded as part of the scheme.

**Section 4- Delivery Partner(s)**

 4.1. Do you plan to complete the proposal with one or more partner organisation(s)/enterprise?\*

[ ]  Yes

[ ]  No

[ ]  Maybe

4.2. If yes above, has the organisation(s) already been contacted?\*

[ ]  Yes

[ ]  No

[ ]  We are not partnering with another organisation

4.3. If available, please provide the contact information of the partner organisation(s).

4.3.1. Partner Organisation:

4.3.2. Lead contact name:

4.3.3. Lead contact email address:

4.4. Are you including a proposal or quote from a partner organisation(s) as an attachment with your application submission?

[ ]  Yes

[ ]  No

**Section 5- Signed Declaration**

5.1. Have you completed a signed Declaration Form as part of your application submission? \*

[ ]  Yes

[ ]  No

**Please email your completed application materials to** **innovation@sportireland.ie** **.This includes:**

1. Sport Ireland Digital Catalyst Fund Application Form (required)

2. Signed Declaration Form (required)

3. Letter of support or proposal from a partner organisation (optional)