

Audit Framework Privacy Notice

Information That We Collect

Sport Ireland processes your personal data to meet our legal, statutory and contractual obligations and to provide you with our products and services. We will never collect any unnecessary personal data from you and do not process your information in any way, other than as specified in this notice.

The personal data that we collect from is: -

- Organisation.
- County/Affiliate.
- Name.
- Job Title/Role.
- Business Email.
- Telephone Number.

Please note this personal information is only limited to people in relevant roles with National Governing Bodies and Clubs. Submissions from Parents, carers, young people submissions are anonymous and does not capture any personal information from the individual making the submission.

How We Use Your Personal Data (Legal Basis for Processing)

Sport Ireland takes your privacy very seriously and will never disclose, share or sell your data without your consent; unless required to do so by law. We only retain your data for as long as is necessary and for the purpose(s) specified in this notice in line with Article 6(1)c GDPR. *The purposes and reasons for processing your personal data are detailed below: -*

Sport Irelands Safeguarding Audit Framework main focus will be to help sporting organisations at all levels across Ireland strengthen the way that children and young people are made safer.

We process this information in line with our legal obligations under the Sport Ireland Act 2015 i.e. to develop and disseminate guidelines and codes of practice promoting best practice for the protection of children in sport consistent with child protection legislation;

Your Rights

You have the right to access any personal data that Sport Ireland processes about you and to request information about: -

- What personal data we hold about you
- The purposes of the processing
- The categories of personal data concerned
- The recipients to whom the personal data has/will be disclosed
- How long we intend to store your personal data for
- If we did not collect the data directly from you, information about the source

If you believe that we hold any incomplete or inaccurate data about you, you have the right to ask us to correct and/or complete the information and we will strive to do so as quickly as possible; unless there is a valid reason for not doing so, at which point you will be notified.

You also have the right to request erasure of your personal data or to restrict processing (where applicable) in accordance with the data protection laws; as well as to object to any direct marketing from us. Where applicable, you have the right to data portability of your information and the right to be informed about any automated decision-making we may use.

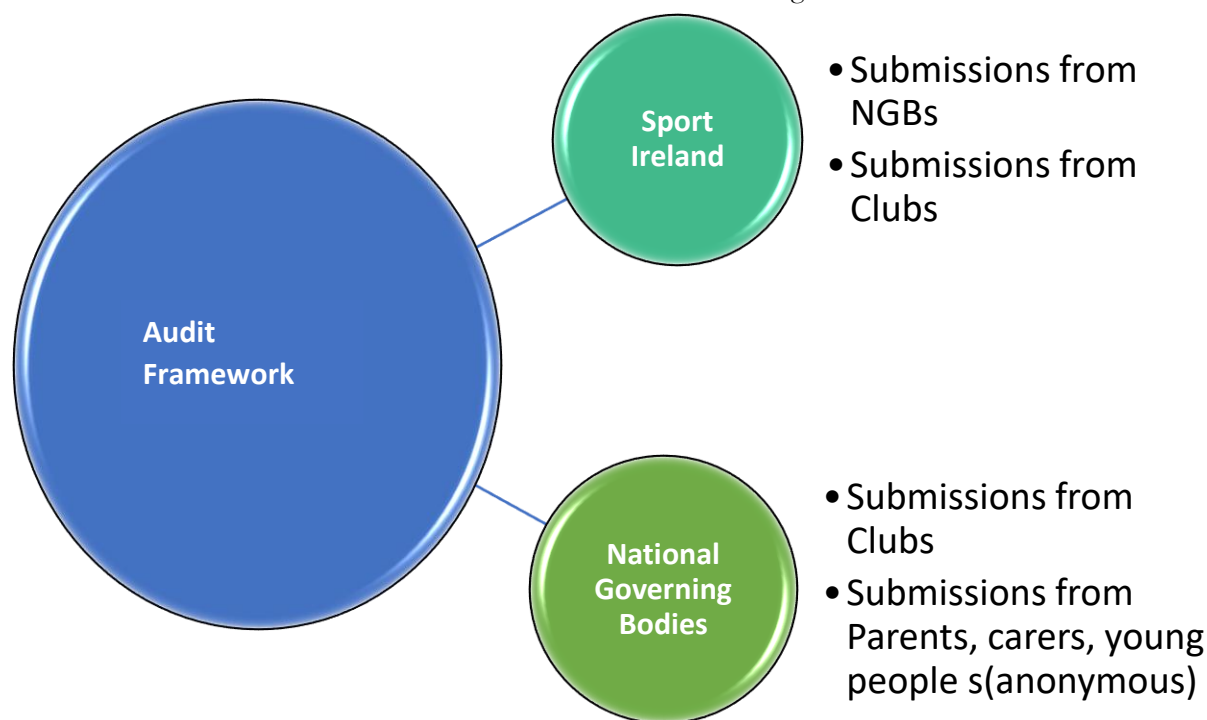
If we receive a request from you to exercise any of the above rights, we may ask you to verify your identity before acting on the request; this is to ensure that your data is protected and kept secure.

Sharing and Disclosing Your Personal Information/Third Party Sharing

We do not share or disclose any of your personal information without your consent, other than for the purposes specified in this notice or where there is a legal requirement. **Sport Ireland** uses **Formsite** (Privacy Policy can be viewed at <https://www.formsite.com/privacy/>) as a **third party** to provide the services in the Audit Framework; however, all processors acting on our behalf only process your data in accordance with instructions from us and comply fully with this privacy notice, National and European legislation, namely the Data Protection Act 2018 (Ireland) and the General Data Protection Regulation (GDPR) 2018 and any other appropriate confidentiality and security measures.

The level of personal information collected is limited to relevant staff/roles within NGBs and clubs. Submissions from parents/volunteers/young people are anonymized in line with our privacy by design approach.

Within the Audit Framework there are different levels of data being shared between users. The access to the information is restricted to the relevant individuals within each organisation



Safeguarding Measures

Sport Ireland takes your privacy seriously and takes every reasonable measure and precaution to protect and secure your personal data. We work hard to protect you and your information from unauthorised access, alteration, disclosure or destruction and have several layers of security measures in place, *including*: -

Access Controls

Encryption

Authentication Processes

Transfers outside the EEA

Your personal data will be transferred outside the European Economic Area (all EU Member States, plus Iceland, Norway and Liechtenstein) to the United States of America and stored in a secure database hosted in the USA. (Relevant Data Processor Agreement -

><https://aws.amazon.com/blogs/security/aws-gdpr-data-processing-addendum/>)

The EU-US Privacy Shield guarantees the security of your personal data during this transfer. The EU-US Privacy Shield is a special measure to bridge the gap in privacy standards for Europe to USA data transfers. (Further info on Privacy Shield -> <https://www.privacyshield.gov/Program-Overview>) We will also consider any other safeguarding measures, where appropriate.

Further Information

Please contact Sport Ireland's Data Protection Officer if you need any further information or clarifications on this notice dpo@sportireland.ie.

The office of Data Protection Commission is the authority in Ireland that handles Data Protection related complaints.

Data Protection Commissioner
Canal House
Station Road
Portarlinton
Co Laois
R32 AP23

Lo Call: 1890 252 231

Email: info@dataprotection.ie