IRELAND WOMEN'S TEAM MANAGER - Rugby League Ireland

The RLI are inviting applications for the voluntary position of Team Manager for the Ireland National Women's Rugby League team. Reporting to the RLI Women's Game Board, the Team Manager role involves work for several camps, Internationals, warm up matches, European Championship and RLWC 2025. It is a key management position within the RLI women's game and is responsible and accountable for the management and administration of the team, as well as the setting of standards applicable to this high performing team program. Having a women's game represents a major step forward for Rugby League in Ireland and is the first move in our quest to be a fully inclusive sport with more developments in the pipeline.

To apply, please email your CV with a one page covering letter to:

Jim Reynolds

Chairman@RLI.ie

The closing date is strictly 12.00 on the 25th June 2021. Interviews will take place week commencing 28th June 2021.

For a full job description, please see below.

The RLI is an equal opportunities employer

IRELAND WOMEN'S TEAM MANAGER - Rugby League Ireland JOB DESCRIPTION

Reporting to: RLI Women's Game Board

Working Relationships: Head Coach, National Women's Team Management, RLI Board

Responsibilities:

- Coordination of team logistics and operations including working with the RLI Board and Head Coach on all elements of planning and organisation for Matches
- Team welfare and discipline
- Providing leadership, communication and consultation with players, staff, parents and team Management
- Close liaison with the Head Coach when in assembly regarding daily and short-term team schedules, which includes training, meetings, discipline, team standards and social activities
- Management of the team budget on tour and its acquittal on return
- Coordination of training venues and schedules and transport of training equipment etc.
- Coordinate duty managers' timetable, responsibilities and duties daily
- Advising the appropriate dress for team activities when in assembly. Ensuring team members are outfitted as agreed by the RLI, Laws of the Game and sponsors requirements
- During assembly, liaise regularly with the RLI media division, Women's Board and media in relation to results, team selection and other significant activities

- Liaison with hosts and tournament officials as required
- Coordination of player appearance and representation before any judiciary including sourcing representation if required and in consultation with the RLI Women's Board
- Coordination of team ticket allocation
- Coordination of memorabilia for team signing sessions
- Attend matches, training sessions on tour and in assembly as directed
- Perform team side-line duties at all matches
- Preparation of detailed reports including a financial balance sheet
- Team Management and Logistics review and recommendations report

Other Requirements:

- Access to appropriate transport to fulfil the requirements of the role