**Trail Management Score Sheet**

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| **Trail Name:** | **Responsible Body:** | |
| **Scored By:** | **Checked By:** | **Date:** |

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| Prerequisites for a trail to be listed as accredited on the National Trails Register are:  - An organisation or body with responsibility for the management of all sections of the trail.  - An up-to-date Trail Management Plan, including Maintenance, Monitoring, Funding and Promotion.  - Regular Trail Maintenance with records kept.  - Regular Trail Monitoring with records kept.  - Trail Repair & Upgrades as required, with priority given to Potential Safety Issues and records kept. |
| A minimum of 70% of the total score available must be achieved for a trail to be considered as meeting the standard. |
| Please score each question based on the Scoring System below and add up the score in each category and overall. |
| See notes provided for help in scoring each question. |

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| **Scoring System:** Please use the following ratings | | | |
| **0** | None | **1** | Something in place, but basic and lacks important elements |
| **2** | In place, but needs some improvement | **3** | Meets requirements |

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| 1. **Trail Management** (The body responsible for the trail) | **Score 0-3** | **Comments/Details** |
| 1. The management team is appropriate for the length, complexity and popularity of the trail. |  |  |
| 1. The team has clear roles and holds regular meetings with minutes. |  |  |
| 1. There is a suitable promotion plan in place for the trail. |  |  |
| 1. There is a suitable funding plan in place for the trail. |  |  |
| 1. The management team has access to appropriate resources & personnel to carry out trail maintenance, monitoring and repairs. |  |  |
| **Total** |  | **/15** |
| 1. **Trail Maintenance** (Regular tasks to keep the trail in good condition) | **Score 0-3** | **Comments/Details** |
| 1. There is an appropriate system in place to plan and record trail maintenance, with suitable forms/templates. |  |  |
| 1. All regular maintenance tasks have been identified along the entire trail. |  |  |
| 1. Each maintenance task has been given an appropriate frequency. |  |  |
| 1. It is clear when each maintenance task will be carried out. |  |  |
| 1. It is clear who will carry out each maintenance task. |  |  |
| 1. Clear records are being kept of all trail maintenance activity. |  |  |
| **Total** |  | **/18** |
| 1. **Trail Monitoring** (Checking the trail for issues) | **Score 0-3** | **Comments/Details** |
| 1. There is an appropriate system in place to plan and record trail monitoring, with suitable forms/templates. |  |  |
| 1. An appropriate monitoring calendar is in place, which may vary throughout the year, depending on seasons, events etc. |  |  |
| 1. It is clear when each trail monitoring will be carried out. |  |  |
| 1. It is clear who will carry out the trail monitoring. |  |  |
| 1. Clear records are being kept of all trail monitoring activity. |  |  |
| **Total** |  | **/15** |
| 1. **Trail Repairs & Upgrades** (Larger issues that cannot be quickly & easily solved) | **Score 0-3** | **Comments/Details** |
| 1. There is an appropriate system in place to plan and record trail repairs/upgrades, with suitable forms/templates. |  |  |
| 1. The system includes prioritising Potential Safety Issues. |  |  |
| 1. It is clear who will coordinate each trail repair/upgrade. |  |  |
| 1. Clear records are being kept of all trail repair/upgrade work. |  |  |
| **Total** |  | **/12** |
| **Overall Total** |  | **/60** |
| **Percentage** |  | **%** |